

How to Use the Scrap Tire Disposal Services Statewide Contract

Contract #: VEH77A	Contract Duration: 2/28/12 to 2/13/15
MMARS #: VEH77A	Options to renew: None
Contract Manager:	Sara Urato - 617-720-3319 - sara.urato@state.ma.us
This contract contains: Environmentally Preferable Products (EPP), Small Business Purchasing Program (SBPP), and Supplier Diversity Office (SDO) Contractors	
Last change date:	1/14/2015

Contract Summary

Contract Description: The services under this contract include the removal of surplus scrap tires (with or without rims) and tire shreds for locations throughout the Commonwealth of Massachusetts. There is one Contractor, Liberty Tire Services of Ohio, LLC, whose recycling facility is located in Ayer, MA.

Benefits and Cost Savings

Recycling Benefits - Liberty Tire reports that the company reclaims more than 33 percent of the nation's discarded tires and annually transforms more than 110 million tires into raw materials for smart, sustainable products that improve people's lives. Recycling these used tires also saves more than 130 million tires from landfills and the waste stream each year.

Scrap tires collected by Liberty Tire Recycling are processed and refined by size-reduction techniques designed to achieve a range of particle sizes as small as 600 microns. Various mesh sizes of crumb rubber become the ideal raw material for a wide variety of applications, including molded rubber goods and adhesives.

Larger sizes are used for civil engineering applications as a substitute for stone aggregates, or as fuel to power kilns, mills and power plants, while smaller sizes are incorporated into athletic fields and a number of industrial uses as well as paving and landscaping applications.

Cost Savings - Contract users have the option of dropping off used tires to the vendor's recycling facility which can save money on pick-up and removal charges. In addition, the rates for the services provided under this contract have remained stable for many years.

Who Can Use This Contract?

Applicable Procurement Law: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00

Eligible Entities:

01. Cities, towns, districts, counties and other political subdivisions
02. Executive, Legislative and Judicial Branches, including all Departments and elected offices therein;
03. Independent public authorities, commissions and quasi-public agencies
04. Local public libraries, public school districts and charter schools;
05. Public Hospitals, owned by the Commonwealth;
06. Public institutions of high education
07. Public purchasing cooperatives;
08. Non-profit, UFR-certified organizations that are doing business with the Commonwealth;
09. Other states and territories with no prior approval by the State Purchasing Agent required; and
10. Other entities when designated in writing by the State Purchasing Agent.

Recommended Steps in Using the Contract

Tire Pick-Up and Removal by Contractor

- The contractor will remove, pack, make ready for shipment, and incur all freight costs with the transport of all tires (with or without rims) and tire shreds from each holding location.
- Removal of tires and tire shreds will only take place from 8:00 a.m. to 3:30 p.m. Monday through Friday. No removal of tires will be allowed on weekends, Federal or State holidays except for emergencies or at the request of the customer.
- When a sufficient amount of tires and tire shreds have accumulated, the contractor will be notified and be requested to remove all scrap tires from said location. Response time will not exceed two weeks from when the agency contacts the contractor.
- Contractor will be responsible for loading and transporting all tires and tire shreds from each location.
- It is the responsibility of the contractor to provide all necessary and proper safety devices and equipment for all work and preparation, and to provide all personnel with all necessary safety instructions. The contractor shall be solely responsible for any loss, claims, or damages arising out of the removal or transportation of the tires from the site. The contractor further agrees to indemnify and hold harmless the Commonwealth against any and all losses, claims, or damages arising from the removal and transport of any tires, or any other actions arising out of this transaction.
- The transport of all tires and tire shreds must be done by vehicles that have passed all Massachusetts inspection regulations. Vehicles that will be used must be appropriate for the transport of tires. The contractor will not be allowed to exceed the maximum load

capacity of their vehicles. In order to avoid road mishaps, the contractor will not be allowed to remove the tires off the holding site unless all tires are secured and covered. Contractor will not be allowed to transport tires in open bed vehicles.

- It is the responsibility of the contractor to obtain all necessary permits and licenses before engaging in the above work.
- Contractor will be required to take all tires and tire shreds in the pile. Each pile may consist of tires that are mounted or not mounted as well as tire shreds. Contractor will not be allowed to remove the tires that look desirable and leave the remainder. Once the contractor removes tires from the site, the contractor will be held to the prices on this contract.
- On the day of removal, a representative from the agency will have the option of accompanying the contractor to the nearest weight station for a determination of the weight of the tires. If an agency representative is present when the tires are weighed, the agency representative and the contractor will sign the weight slip agreeing to the weight of the tires. All charges for scale usage will be paid by the contractor.
- The agency representative will obtain a copy of the weight slip and submit the weight slip to their business department. The contractor will also submit a copy of the weight slip along with an invoice for the work completed to the agency's business office. The contractor will also be required to provide the agency with a Bill of Lading or equivalent document to confirm where the scrap tires were removed and where they were disposed. Invoices shall be written on the contractor's letterhead and shall show the date of work, and work location. The contractor shall submit invoices for work completed to the agency within seven (7) days from removal of tires.

Delivery of Scrap Tires by Agency to Contractor

- In the event a state agency or municipality wishes to deliver their scrap tires to the contractor, the agency will be responsible for the preparation of the weight slip and bill of lading so that the tires can be accepted by the contractor.
- It is also advised that a department contact the contractor prior to delivering scrap tires to the contractor's recycling facility.

Pricing and Purchase Options

Contract Pricing: Pricing is indicated in the table below for bulk and individual tire disposal as well as pick-up and drop-off services.

Area of State	Contractor Picks-Up and Removes Tires (Per Net Ton)	Agency Delivers Tires (Per Net Ton)	Unit Price Passenger & Light Truck Tires\ (Agency Delivers)	Unit Price Heavy Truck Tires (Agency Delivers)
Statewide	250.00	200.00	2.00 per tire	12.50 per Truck Tire 75.00 per OTR Tire

- Net Ton = 2000 pounds

Vendor and Contact Information

Liberty Tire Services of Ohio, LLC

256 Ayer Road

Littleton, MA 01460-1010

Contact Person: Steve Forrest

Email: sforrest@libertytire.com

Phone: (978) 772-4251; Fax: 978-772-5528

- Recycling Facility Address: Willow Road, Ayer, MA
- Remittance Address: 625 Liberty Avenue, Suite 3100, Pittsburgh, PA 15222

Additional Information

Comments and Complaints

Comments and/or complaints regarding any aspect of this contract can be emailed directly to the OSD Strategic Sourcing Services Lead, Kathy Reilly, at kathy.reilly@state.ma.us.

Strategic Sourcing Services Team Members

Max Feldpausch OSD

Paul Guerino OSD

Summary of Where to Obtain Important Contract Information

To obtain in depth contract information please go to the COMMBUYS (www.commbuys.com) website, click on "Contract & Bid Search" then "Contract/Blankets" search by Contract/Blanket Description VEH77A. Click on the Contract/Blanket # PO-14-1080-1080C-1080L-000000000004; this is where you will find the most up to date information.

Contract User Guide

"Attachment" Tab